



Regular Meeting Agenda | Thursday, March 21, 2024, 2 p.m. | John S. Knight House, 400 South Portage Path, Akron, Ohio 44320

## CALL TO ORDER | KRISTEN SCALISE, CHAIR

1. Call to Order
2. Roll Call

## ACKNOWLEDGEMENTS & APPOINTMENTS | KRISTEN SCALISE, CHAIR

### ACKNOWLEDGEMENTS

The Board of Directors hereby makes the following acknowledgements:

Acknowledgement of the appointment of Summit County Councilwoman Rita Darrow, with Summit County Councilman Brandon Ford as alternate, as council representative to the Summit County Land Bank Board of Directors.

### APPOINTMENTS

The Chair hereby makes a **MOTION** to appoint Kyle Julien as the Municipal Director, for a term beginning March 21, 2024, and ending December 31, 2025, and seeks a **SECOND** from the **Summit County Executive** or the **Summit County Council Representative**. This motion shall be voted on by the Summit County Fiscal Officer, Summit County Executive, and Summit County Council representatives only.

## APPROVAL OF MEETING MINUTES | KRISTEN SCALISE, CHAIR

### FOR APPROVAL:

- Regular Meeting Minutes for January 18, 2024

## EXECUTIVE DIRECTOR'S REPORT & FINANCE REPORT | PATRICK BRAVO, EXECUTIVE DIRECTOR

Executive Director's Report  
Finance Report

### FOR APPROVAL:

- **Resolution 2024-2**  
Authorizing the Executive Director to negotiate and execute certain agreements with the County of Summit (the "County") and the Summit County Board of Elections (the "BOE") and to take any, and all, such actions necessary for the purpose of redeveloping and relocating the Summit County Board of Elections to Unit 1, 1040 East Tallmadge Avenue, Akron, Ohio 44310, and further authorizing the Executive Director to execute documents, make payment, and accept funding for the same

- **Resolution 2024-3**  
Ratifying and approving certain agreements for the design development and concept design and for the commencement of deliveries by Hasenstab Architects, Inc. (“Hasenstab”) for the purpose of redeveloping and relocating the Summit County Board of Elections to Unit 1, 1040 East Tallmadge Avenue, Akron, Ohio 44310, and to take any, and all, actions necessary and appropriate to accomplish, make payment, and receive funding for the same
- **Resolution 2024-4**  
Amending and supplementing the annual budget and appropriations for Fiscal Year 2024
- **Resolution 2024-5**  
Approving a professional service contract with Anthem Blue Cross and Blue Shield (“Anthem”) for the renewal of medical health insurance coverage for employees of the Summit County Land Bank (“SCLB”), for the period of 05/01/24 to 04/30/25
- **Resolution 2024-6**  
Approving the renewal of property, casualty, liability, and other necessary and miscellaneous insurance coverage, in an estimated amount of \$57,655.00, and authorizing the Executive Director to make payment for the same
- **Resolution 2024-7**  
Amending the Summit County Land Bank (“SCLB”) Policies & Procedures

## LEGAL UPDATES | BARBARA BIRO, STAFF ATTORNEY

Legal Update

## PROGRAM UPDATES | JIM DAVIS, PROGRAM DIRECTOR

Programs Overview  
 ODOB Brownfield & Demolition Programs  
 Special Project Updates  
 Contractor Equitable Distribution Report

### For Approval:

- **Resolution 2024-8**  
Approving a request for funding for the Summit County Land Bank Community Development Matching and/or Discretionary Grant Fund programs (the “Programs”) and authorizing the Executive Director to execute agreements and provide payment for the same.

## ADJOURNMENT | KRISTEN SCALISE, CHAIR

1. Next Meeting: **May 16, 2024, 2 p.m.** (Regular Meeting)
2. Adjourn