

**SUMMIT COUNTY LAND REUTILIZATION CORPORATION  
MINUTES  
BOARD OF DIRECTORS'  
REGULAR MEETING**

LOCATION: John S. Knight House  
400 S. Portage Path  
Akron, Ohio 44320

DAY/TIME: Thursday, November 16, 2023, 2:00 pm

PURPOSE: Regular meeting to consider the following business:

1. Call to order

**The Regular meeting of the SCLRC Board of Directors was called to order at 2:08 pm by Kristen Scalise, Chair.**

2. Roll Call

**Roll call was conducted and a quorum established with the following members present: Kristen Scalise, Brian Nelsen, alternate for Ilene Shapiro, Shorter Griffin and Marco Sommerville. Veronica Sims arrived at 2:28 pm. Also present were Jack LaMonica, alternate for Kristen Scalise, and George Beckham (to be appointed Township Representative in 2024).**

3. Approval of Regular September 21, 2023, Meeting Minutes

**A motion was made by Marco Sommerville and seconded by Shorter Griffin to approve the September 21, 2023, SCLRC regular board meeting minutes. Motion passed on a voice vote with 4 ayes (Ayes: Scalise, Nelsen, Sommerville and Griffin).**

4. Executive Director's Report

Patrick Bravo presented an Executive Director's Report, including the Creative Placemaking Conference, the Sugar Plum Tour, the Cleveland-Akron Realtors Association Safety Day, the BOE space at Tallmadge Avenue, a Good Park update, the Cascade Building and the Welcome Home Ohio program, as well as a contract with Hasenstab Architects, our policies & procedures and the 2024 Board Meeting schedule. Tyron Hoisten offered a Marketing & Communications update.

Resolution 2023-10 Approving a professional services contract

**A motion was made by Brian Nelsen and seconded by Marco Sommerville to Approve a professional services contract. Motion passed on a voice vote with 5 ayes (Ayes: Scalise, Nelsen, Griffin, Sommerville and Sims).**

Resolution 2023-11 Amending the Summit County Land Bank ("SCLB") Policies & Procedures

**A motion was made by Brian Nelsen and seconded by Marco Sommerville to amend the Summit County Land Bank ("SCLB") Policies & Procedures. Motion passed on a voice vote with 5 ayes (Ayes: Scalise, Nelsen, Griffin, Sommerville and Sims).**

2024 Board Meeting Schedule

**A motion was made by Marco Sommerville and seconded by Shorter Griffin to Approve the 2024 Board Meeting Schedule. Motion passed on a voice vote with 5 Ayes (Ayes: Scalise, Nelsen, Griffin, Sommerville and Sims).**

## 5. Finance Report

Patrick Horning offered a finance report, including monthly financial statements, DTAC, An ODOT Brownfield & Demo reimbursement update, an amended & supplemented 2023 budget and a proposed annual 2024 budget

Resolution 2023-12 Amending and supplementing the Annual Budget and appropriations for Fiscal Year 2023

**A motion was made by Veronica Sims and seconded by Marco Sommerville to amend and supplement the Annual Budget and appropriations for fiscal Year 2023. Motion passed on a voice vote with 5 ayes (Ayes: Scalise, Nelsen, Griffin, Sommerville and Sims).**

Resolution 2023-13 Authorizing an Annual Budget for Fiscal Year 2024

**A motion was made by Brian Nelsen and seconded by Marco Sommerville to authorize an Annual Budget for Fiscal Year 2024. Motion passed on a voice vote with 5 ayes (Ayes: Scalise, Nelsen, Griffin, Sommerville and Sims).**

Resolution 2023-14 Authorizing the advance of local taxes by the summit County Fiscal Officer for the 2023 Tax Year, payable in Calendar Year 2024

**A motion was made by Brian Nelsen and seconded by Marco Sommerville to authorize the advance of local taxes by the Summit County Fiscal Officer for the 2023 Tax Year, Payable in Calendar Year 2024. Motion passed on a voice vote with 5 ayes (Ayes: Scalise, Nelsen, Griffin, Sommerville and Sims).**

6. Legal Update

Barbara Biro presented a brief legal update

7. Programs Report

Jim Davis provided updates including the Side Lot Program, the Welcome Home and Building for Business programs, Underground Storage Tank Removal assistance, Brownfield Remediation and the Building Demolition & Site Revitalization program, as well as a Special Project Update.

Resolution 2023-15 Approving a schedule of contractors

**A motion was made by Marco Sommerville and seconded by Shorter Griffin to approve a schedule of contractors. Motion passed on a voice vote with 5 ayes (Ayes: Scalise, Nelsen, Griffin, Sommerville and Sims).**

8. Next Meeting

Next Meeting will be January 18, 2024, Annual Meeting

9. Adjournment

Next SCLRC annual board meeting will be held January 18, 2024, 2 p.m.

A motion was made by Veronica Sims to adjourn. Meeting was adjourned at 3:05 p.m.

Submitted: Patrick L. Bravo  
Executive Director, Summit County Land Reutilization

Attest:   
Patrick L. Bravo, Executive Director

January 18, 2024