



**WELCOME HOME / BUILDING FOR BUSINESS  
PROGRAM APPLICATION**

**PROGRAM APPLICATION**

Please select the program for which you are applying:

    Welcome Home (Residential Property / \$250 Application Fee, If Applicable)

    Building for Business (Commercial Property / \$500 Application Fee, If Applicable)

**APPLICANT INFORMATION**

Applicant Type	Individual			Business/ For-Profit			
	Non-Profit			Government/School			
First Name					M.I.		
Last Name							
Legal Business Name							
DBA (If Applicable)							
Applicant Address							
City				State		Zip	
Phone (Required)			Email				
<b>COMPLETE IF APPLICANT HAS A TAX MAILING ADDRESS DIFFERENT THAN THE ADDRESS LISTED ABOVE</b>							
Tax Mailing Address							
City				State		Zip	
Name In Which Applicant Will Take Title							

**CO-APPLICANT INFORMATION** (If Applicable)

This section must be completed for any co-applicant. If the property will be transferred to an individual who is married, please include information for the individual's spouse here.

First Name					M.I.		
Last Name							
Co-Applicant Address							
City				State		Zip	
Phone (Required)			Email				
<b>COMPLETE IF CO-APPLICANT HAS A TAX MAILING ADDRESS DIFFERENT THAN THE ADDRESS LISTED ABOVE</b>							
Tax Mailing Address							
City				State		Zip	

**PROPERTY INFORMATION**

Parcel No.							
Address							
City				State		Zip	
Additional Parcel Nos.							

Is this property already owned by the Summit County Land Bank?

Yes

No

**COMMERCIAL RENOVATION/DEMOLITION**

For commercial property only, please indicate whether the applicant intends to renovate, or demolish, the property.

RENOVATE

DEMOLISH

**INTENDED END-USE OF PROPERTY**

If successful, please indicate what the applicant intends to do with the property.

OCCUPY

The applicant will occupy the property.

LEASE

The applicant will lease the property.

SELL

The applicant will sell the property.

**INCENTIVES**

Please check any that may apply:

**Welcome Home Program** (Residential Owner-Occupants)

Active-duty members, or honorably discharged veterans, of the U.S. armed forces (Army, Navy, Air Force, Marines, Coast Guard)

Current public safety service personnel (Public Police, Fire, and EMS Personnel)

Current K-12 educational professionals (Licensed public K-12 teaching professionals)

Current college students, or recent college graduates (within 2 years of graduation)

**Building for Business Program** (Commercial Owner-Occupants)

Women and Minority-owned businesses (EDGE/MBE Certified)

Businesses within certain targeted industry clusters (Contact the Summit County Land Bank for more info)

**APPLICANT ELIGIBILITY**

By placing a checkmark next to each statement, the applicant, and any co-applicant, represents and warrants to the Summit County Land Bank that the corresponding statement is true and accurate:

	Applicant	Co-Applicant
The applicant does not own any real property with outstanding orders for the violation of any state or local property codes including, but not limited to, building, health, zoning, or fire codes.		
The applicant does not have a history of owning real property in a chronic nuisance state, except if such state may be attributed solely to a prior owner.		

The applicant has not been the subject of criminal or civil prosecution for property maintenance code violations within the last five (5) years.		
The applicant does not own any real property that is in a tax delinquent status.		
The applicant does not own any real property that is delinquent on any public utilities (water, sewer, trash, etc.). This includes delinquent accounts in the name of the applicant, but for which the delinquent amounts are owed by a tenant.		
The applicant was not the prior owner of any real property that was transferred as a result of tax foreclosure proceedings.		
The applicant is a resident of Summit County or, alternatively, has designated a local agent authorized to accept service of process on behalf of the applicant.		
If the applicant is an entity, then the entity is properly registered with the State of Ohio		
The applicant understands that <u>only \$100 of any application fee may be refundable</u> in the event the application is not approved.		
The applicant has read, understands, and agrees to abide by the Structure Foreclosure (Welcome Home and Building for Business) Program Guidelines and Application Instructions, and any other applicable policies and procedures.		

**APPLICATION CERTIFICATION**

I have read, understand, and agree to abide by the Summit County Land Bank Structure Foreclosure (Welcome Home and Building for Business) Program Guidelines, Application Instructions, and any other applicable policies and procedures. The information contained in this application, and accompanying documents, is true and complete to the best of my knowledge. If the applicant is an entity, I am authorized to sign and submit this application on behalf of the applicant. I understand that this application does not guarantee that the Summit County Land Bank will approve this application, acquire any property, or transfer any property to the applicant listed in this application. I understand the application fee will only be applied to the final total purchase price in the event of a successful closing. I also understand that only \$100 of the application fee may be refundable in the event this application is not approved. I understand that any property that is transferred to the applicant will be "as is, where is, and with all faults," and the Summit County Land Bank makes no representations or warranties as to the condition of the property or its suitability for the intended use of the property.

**APPLICANT/AUTHORIZED REPRESENTATIVE**

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

**CO-APPLICANT (IF APPLICABLE)**

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

## **APPLICATION CHECKLIST**

This application checklist is provided to assist applicants in submitting a complete application. Please complete this application checklist and submit it with the completed application and required documents. Each of the following should be completed and/or submitted to the Summit County Land Bank, where applicable:

### APPLICATION REQUIREMENTS

Application (Required)

Application Fee (Required)

Applicant Supplement (Individual or Non-Profit/For-Profit, whichever is applicable) (Required)

Property Supplement (if applicable)

Offer Form (if applicable)

Designation of Local Agent Form (if applicable)

### ADDITIONAL DOCUMENTS (INDIVIDUAL)

Letter from bank/lending institution (if applicable)

Line of Credit agreement (if applicable)

Loan Pre-Approval/Pre-Qualification letter (if applicable)

Two most recent bank statements (if applicable)

Two most recent pay stubs (if applicable)

### ADDITIONAL DOCUMENTS (NON-PROFIT/FOR-PROFIT)

Letter from bank/lending institution (if applicable)

Line of Credit agreement (if applicable)

Loan Pre-Approval/Pre-Qualification letter (if applicable)

Two most recent bank statements (if applicable)

Current and most recent year-end Profit & Loss Statement (if applicable)